

# PELHAM SCHOOL DISTRICT POLICY

## BDC – APPOINTED BOARD OFFICIALS

*Category: Optional*

### CLERK OF THE DISTRICT

The Clerk of the District is an elected official, and shall not be a member of the School Board. The Clerk shall receive such remuneration as the District may determine and shall keep a true record of each District meeting and make any reports to the State of New Hampshire as may be required and shall carry out duties as required by law.

A Deputy Clerk may be appointed by the Clerk subject to the approval of the Board.

### TREASURER

The Treasurer of the District is an elected official, and shall not be a member of the School Board. The Treasurer shall receive such remuneration as the District may determine and perform such duties pertaining to the fiscal affairs of the School District as outlined in the New Hampshire statutes relating to public schools.

A Deputy Treasurer may be appointed by the Treasurer subject to the approval of the Board.

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### **District Policy History:**

*Adopted: July 1998*

*Revised: November 1999*

*Revised: April 5, 2006*

*Revised: January 21, 2021*

*Revised: February 19, 2025*

### **Legal References:**

*RSA 195:5 Cooperative School Districts: School Board  
Powers and Duties*

*RSA 197:20 Clerk*

*RSA 197:22, School Meetings & Officers: Treasurers Bond*

*RSA 197:23-a School Meetings & Officers Treasurers Duties*

*RSA 671:23 School District Elections: Warrant*

*RSA 671:6, School District Elections: Other Officers*